FORGOT YOUR G.O.A.L. ACCOUNT PASSWORD?

If you have forgotten your password, you reset your password from the GPHA University login page:

1. Click on Forgot Password



2. Type your username and click next

FORGOT	PASSWORD	
USERNAME		
Testmanager	[]t	
Enter User N confirmation O Send by o	lame to initiate n email, then select Nex email	đ
	NEXT	
	Cancel	

- 3. We will send an email from kingram@gphainc.org
- 4. Click on the reset password link



5. From this page, you must create a new password and confirm your new password.

6. When the next screen populates, you will need to enter the temporary password into the Old Password field.

OLD PASSWORD		
four new pas	sword must co	ntain:
Characters: A	t least 8	
Numbers: At l	east 1 ctere: At least 1 from	m (@ % + \
/!\$&?[]^*	()~)	
Lowercase ch	aracters: At least 2	
	A least 2	6
ILW PASSING	ND .	
CONFIRM NEV	N PASSWORD	
		-

7. Then you will need to enter a new password using the criteria listed above that field.

Then Click Save.

	tain:
Characters: At least 8 Numbers: At least 1 Special characters: At least 1 from /1 \$ & ? [] * () ~) Lowercase characters: At least 2 Uppercase characters: At least 2 NEW PASSWORD	ı (@ % ·
New Password	ł.
CONFIRM NEW PASSWORD	
Confirm New Password	E

7. A confirmation that your password has been saved will appear



I have requested password reset instructions, but the link hasn't arrived in my email. What next?

Check your spam or junk folders.

Let us know by sending an email to kingram@gphainc.org and rrichardson@gphainc.org.

Note that the T&D is not able to see the password you have on file and will never ask for your password. Please do not include your current or previous passwords in any email communication.